

Dear Network Provider,

On behalf of everyone at our health plan, I am delighted to welcome you and let you know we are excited for you to be part of our network.

Our Provider Relations Team will schedule an orientation training session for your office. These sessions are a wonderful opportunity to understand your roles and responsibilities as a provider in our network.

In the meantime, we have attached our Quick Reference Guide for your convenience. For more detailed information you can always view our Provider Manual at our website [vnshealthplans.org](http://vnshealthplans.org). We also invite you to register for our provider portal which provides easy, 24/7 access to eligibility, claims, authorizations, Rx formulary, credentialing, our provider tool kit and more. [vnshealthplans.org/provider-portal](http://vnshealthplans.org/provider-portal)

If you have any questions prior to hearing from your account manager, our Provider Relations Team can be reached via Provider Services, at 1-866-783-0222 or [ProviderRelations@vnshealth.org](mailto:ProviderRelations@vnshealth.org). In addition, our Contracting Team can be reached at [ProviderContracting@vnshealth.org](mailto:ProviderContracting@vnshealth.org).

We look forward to a long and successful collaboration with you and thank you in advance for your cooperation. Together we will provide our members with the excellent quality of care they have come to expect.

Sincerely,

Provider Contracting and Provider Relations